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**Graham Public Library Board  
Monthly Meeting Minutes –May 13, 2026**

President Loppnow called the meeting to order at 5:00 pm.

Board members present: Kris Bernstein, Kristy Boyle, Gretchen Hansen, Gayle Kerzner, Rachel Loppnow, Glen Miller, and Jan Winget. Also present: Sara Swanson, Library Director

Comments by Citizens Present: None

The minutes of the April 8, 2026 meeting were approved on a motion by Bernstein, seconded by Winget. Carried.

The May Income and Operating Report and Balance Sheet were presented and reviewed. Winget stated we should move some funds from our cash account to our interest-bearing account. Winget moved to approve the financials; seconded by Kerzner. Carried.

The vouchers for May were presented and reviewed. Winget moved to approve the vouchers, seconded by Bernstein. Carried.

New Business

Swanson presented a new Volunteer Policy. After discussion, Swanson will revise and submit a second version at a future meeting.

Village of Union Grove Board Representative Report

Boyle reported that the Village is entering budget season and has asked the library for any capital projects planned within the next 5 years. Also, the impact fee study is nearing completion.

Library Director Report

Personnel:

~ At the end of April, I attended the WI Assoc. of Public Libraries conference held in Elkhart Lake. It was a great time meeting new people and getting new ideas. They offered a few learning tracks; I chose the Leadership and Administrators track that focused on managing staff, writing/editing policies, capital campaigns, and AI.

~On Friday, May 29, I am planning a staff in-service. The library will be closed the entire day. We will have a staff meeting/sharing time, lunch, and attend two online learning sessions: one about the new catalog launching this summer and one about databases.

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New Service:

~To encourage more reading and library use, I have subscribed us to Patron Point Recommends. We already use Patron Point for our e-mail newsletters, and now with the additional Recommends feature, patrons can opt in to receive an additional e-mail that will include book recommendations based on their chosen genres. Those recommendations will link directly to our catalog so patrons can easily place holds. The first e-mail was sent on May 9 and will continue each month. Folks can sign up on our website using the “Fresh Picks” link.

Programs:

~Our local history program drew in a very nice audience—33 people attended. Marge Martin from the History Seekers talked about UG history and the library’s local history collection. Based on the popularity of this program, we are starting an “Explore the Library’s Local History Collection” series. The first one will be May 14 focusing on our high school yearbooks. Each month we will explore a different topic within our collection.

~The Wonder Whale on May 2 at the high school was a complete success! We had about 350 people attend, ages infant to senior. Groups got to walk through the huge inflatable whale and see/touch a fossil exhibit. We also offered temporary whale tattoos, stickers, and a bookmark coloring station. Our Youth Librarian said the presenter was great and many parents and grandparents thanked her for such a fun and educational program.

Upcoming Programs:

Legos & Games—Mondays at 3-6pm  
Story Time—Tuesdays at 10am & 1pm  
Homeschool STEAM—Wednesdays at 1pm  
May 14 at 10am—Board Games  
May 14 at 1pm—Explore our Local History:  
Yearbooks  
May 14 at 6pm—Pajama Storytime  
May 18 at 10am-- Movie: Song Sung Blue  
May 18 at 1pm—Memorial Day  
Presentation  
May 19 & 26 at 1pm—Planning Ahead end  
of life planning  
May 21 at 1pm—Adult Craft: Pop Art Pet

May 22 at 10:30am – 2:30pm—Versiti  
Blood Drive  
May 25 Library Closed—Memorial Day  
May 27 at 10am—Playgroup  
May 28 at 1pm—Book Club: The Paris Novel  
May 29 Library Closed—Staff In-Service  
June 1 at 10am—Movie: Stand and Deliver  
June 4 at 1pm—Adult Craft: Terrarium  
June 8 at 2 – 6pm—Summer Reading Kick-  
Off  
June 9 at 10am—Storywagon: Dino  
Discovery (at UGES)

The meeting was adjourned at 5:41 pm. The next monthly meeting of the Graham Public Library Board will be Wednesday, June 10, 2026 at 5:00 pm, at the Library.