
Graham Public Library Board

Monthly Meeting Minutes –February 11, 2026

President Loppnow called the meeting to order at 5:03 pm.

Board members present: Kris Bernstein, Gretchen Hansen, Gayle Kerznar, Rachel Loppnow, Glen Miller, and Jan Winget. Absent: Steve Peterson. Also present: Sara Swanson, Library Director

Comments by Citizens Present: None

The minutes of the January 14, 2026 meeting were approved on a motion by Winget, seconded by Bernstein. Carried.

The December 2025 (Final) Income and Operating Report was presented and reviewed. Winget moved to approve; Bernstein seconded. Carried. The January Income and Operating Report and Balance Sheet were presented and reviewed. Winget moved to approve; seconded by Kerznar. Carried.

The vouchers for February were presented and reviewed. Winget moved to approve the vouchers, seconded by Miller. Carried.

New Business

Swanson presented the 2025 State Annual Report. After discussion, Loppnow moved to approve the Annual Report and that the Prairie Lakes Library System met the library's needs, seconded by Kerznar. Carried.

Swanson presented suggested revisions to the Severe Weather Policy. After discussion, Swanson will make changes and present a second draft at a future meeting.

Village of Union Grove Board Representative Report N/A

Library Director Report

Personnel:

~Our Circulation Clerk Noah took a new job. As such, I posted the job opening for a new Clerk. It is for about 10 hours per week plus a Saturday rotation. Applications are due February 21.

PLLS:

~On January 21, the Racine County Directors met for our monthly meeting. We had a good discussion about budgets, programs, and other issues.

Programs:

~We held our first Monday AARP tax prep year. Everything went smoothly. Staff appreciated that there are more of us at the library to help at the front desk as needed (compared to working as the sole front desk person on Saturdays).

~On February 2, we started a new program: Spice Club. Each month, for 6 months, we will feature a different spice (February is anise). Adult patrons who check out materials may receive a sample of the spice and an info sheet about the spice with a recipe. PLLS is sponsoring this for all libraries. So far, we've had a lot of positive response.

Upcoming Programs:

Legos & Games—Mondays at 4-6pm
Story Time—Tuesdays at 10am & 1pm
Homeschool STEAM—Wednesdays at 1pm
Feb 12 at 10am—Board Games
Feb 12 at 6pm—Pajama Storytime
Feb 13 at 10am—Learn about Online Library Resources
Feb 16 – April 6 at 9am-noon: AARP tax prep
Feb 17 at 5:30pm—Evening Book Club
Feb 18 at 10am—Playgroup

Feb 19 at 5:30pm—Sound Meditation
Feb 20 at 10am-- Movie: Reagan
Feb 26 at 1pm—Book Club: Anxious People
March 5 at 1pm—Adult Craft: beaded plants
March 5 at 5:30pm—Sound Meditation
March 6 at 10am-- Movie: The Boys in the Boat
March 10 at 5:30pm-- Evening Book Club

The meeting was adjourned at 5:43 pm.

The next monthly meeting of the Graham Public Library Board will be Wednesday, March 11, 2026 at 5:00 pm, at the Library.