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**Graham Public Library Board**

**Monthly Meeting Minutes –September 10, 2025**

President Loppnow called the meeting to order at 5:00 pm.

Board members present: Kris Bernstein, Gretchen Hansen, Gayle Kerznar, Rachel Loppnow, Glen Miller, and Jan Winget. Absent: Steve Peterson. Also present: Sara Swanson, Library Director

Comments by Citizens Present None

The minutes of the August 13, 2025 meeting were approved on a motion by Winget, seconded by Bernstein. Carried.

The August Income and Operating Report and Balance Sheet were presented and reviewed. Miller moved to approve the financials, seconded by Kerznar. Carried.

The vouchers for September were presented and reviewed. Kerznar moved to approve the vouchers, seconded by Bernstein. Carried.

New Business

Swanson presented a draft of the 2026 budget. She noted she's waiting on health insurance costs. She will present a final budget at the October meeting.

Village of Union Grove Board Representative Report N/A

Library Director Report

*Book Sale*

We held our big annual book sale the week of August 18. It went very well. Two past employees set it up and then staff kept it organized and handled all sales. We earned almost \$1,200!

*Outreach*

~Sara G attended Open Houses at Yorkville School and UG Elementary School. These are busy events and she was able to talk about the library to many families. She also distributed handouts to open houses she couldn't attend, to: Raymond, Kansasville, Paris, and Brighton schools. New this year, she created a handout specifically for teachers, introducing them to library resources.

~Sara G and Melanie will be attending a Community Carnival at Grace Church in Racine on Sept. 13. This event is hosted by Racine County Foster Care. We will have a table highlighting the library.

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~The system has created a new marketing campaign—the Ink & Imagination Passport program. Each library has a page in a small paper passport. When you visit a library, you get a sticker; once you visit 5 libraries, you can enter to win a prize. This started Sept. 2 and ends November 30. The goal is to raise library awareness and community engagement.

~I attended our quarterly Racine County Directors meeting on Sept. 4. All directors were there (a first!), Steve Ohs, and a member of the Racine County Executive Board. We talked about concerns (budgets, circulations, how to improve service) and ideas for the future (update the County Library Service Plan and meet with other county board members).

*Upcoming Programs:*

Story Time—Tuesdays at 10am and 1pm

Homeschool STEAM—Wednesdays at 1pm

Sept 11 at 10am—Board Games

Sept 15 at 4pm—Youth Makerspace

Sept 16 at 5:30pm—New—Evening Thriller Book Club: The Woman in Cabin 10

Sept 18 at 1pm—How to Grow Mushrooms

Sept 18 at 6pm—Pajama Story Time

Sept 20 at 10am—Jigsaw Puzzle Tournament

Sept 22 at 10am—Movie: A Dog's Purpose

Sept 22 & 29 and Oct 6 at 3-6pm—Lego & Games

Sept 25 at 1pm—Afternoon Book Club: Silas Marner

Sept 25 at 5pm—North Shore Bank presents Investing for Adults

Oct 1 at 3:30pm—Workforce Innovation & Opportunity job development

Oct 2 at 1pm—Adult Craft decoupage candle

Oct 6 at 10am—Movie: Emma

The meeting was adjourned at 5:50 pm.

The next monthly meeting of the Graham Public Library Board will be Wednesday, October 8, 2025 at 5:00 pm, at the Library.