
Graham Public Library Board

Monthly Meeting Minutes –May 14, 2025

President Miller called the meeting to order at 5:03 pm.

Board members present: Kris Bernstein, Gretchen Hansen, Gayle Kerznar, Rachel Loppnow, Glen Miller, and Jan Winget. Absent: Steve Peterson. Also present: Sara Swanson, Library Director

Comments by Citizens Present None

The minutes of the April 9, 2025 meeting were approved on a motion by Bernstein, seconded by Winget. Carried.

The April Income and Operating Report and Balance Sheet were presented and reviewed. Swanson stated the Balance Sheet is still not accurate and will follow-up with the Village Treasurer. Winget moved to approve the Income and Operating Report, seconded by Kerznar. Carried.

The vouchers for May were presented and reviewed. Winget moved to approve the vouchers, seconded by Bernstein. Carried.

New Business None

Village of Union Grove Board Representative Report N/A

Library Director Report

Library Board Members

~Good news: Glen Miller was re-appointed to a 3-year term, Jan Winget was appointed to a new (non-Village Board rep) 3-year term, and we are welcoming a new Board member—Steve Peterson. Steve will be our Village Board representative, serving for 2 years. Thank you everyone for your commitment to the library!

Library Grounds

~On April 9, tree limbs were removed from the walnut that was interfering with electrical lines, and branches from the crabapple that overlooks the parking lot.

~Our new gardening volunteer has done a nice job clearing out the winter debris. Our plan is to plant flowering annuals in the planters by the end of May.

~The DPW crew has mowed our lawn a few times already; they are doing great.

Personnel—Continuing Education

~On April 11, I attended a virtual training on how to enter our yearly budget into the accounting software. This training was for all municipal department heads.

~On April 16, our Youth Librarian attended an in-person training at the New Berlin Public Library. The topic was how to improve story time through the use of flannel boards. She found it very informative and she enjoyed meeting with other youth librarians in the area.

~On April 30-May 2, I attended the WAPL Conference in Oshkosh. I had a good time and attended some interesting sessions about library policies, how to use google business profiles effectively, and how to provide outreach. One session about sustainability (providing environmentally sound, socially equitable, and economically feasible services) was inspiring since it's a new topic to me.

Outreach

~On April 25, 4K-2nd grade students from North Cape Elementary visited us for a field trip. They learned about the library, did a scavenger hunt, and listened to stories. They were such a nice group of children. 76 students visited (in two separate groups) and over 40 got their library card!

Programming

~Our historical portrayal of Eleanor Roosevelt on April 28 was a huge success! 33 people attended and the presenter was very professional and engaging. We're looking forward to our next program on May 15 where an actress will portray Betty White.

Collections

~Staff is working hard on moving books to create a new space for our young adult collection. The adult nonfiction and young adult collections were weeded of books that were little-used and in poor condition. Our goal is to have everything in place by the start of summer.

Misc.

~On April 15, I visited the Special Needs Resource Fair at the elementary school. I chatted with a number of organizations and picked up informational handouts to share with our patrons on the topics of: books for the blind, neurodivergent youth, and mental health.

Upcoming Programs:

Story Time—Tuesdays at 10am and 1pm

Homeschool STEAM—Wednesdays at 1pm

May 15 at 1pm—Michelle Gibbons as Betty White

May 15 at 5pm—UGES Art Night

**1215 Main Street
Union Grove, WI 53182**



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uniongrove.lib.wi.us**

May 15 at 5:30pm—UW-Parkside Educational Opportunity Center

May 19 at 10am—Movie: *The Fall Guy*

May 20 at 2pm—Racine County Foster Care Info

May 28 at 10am—Medicare Education

May 29 at 1pm—Book Club: *The Night Watchman*

June 2 at 10am--Movie: *Chocolat*

June 5 at 1pm—Adult Make and Take Craft—driftwood key hangers

June 9 at 2-6pm—Summer Reading Program kick-off

June 10 at 10am—Novel Motion Circus at UGES gym

The meeting was adjourned at 5:35 pm.

The next monthly meeting of the Graham Public Library Board will be Wednesday, June 11, 2025 at 5:00 pm, at the Library.