



---

**Graham Public Library Board**

**Monthly Meeting Minutes –April 9, 2025**

President Miller called the meeting to order at 5:01 pm.

Board members present: Kris Bernstein, Gretchen Hansen, Gayle Kerznar, Mary Kovach, Rachel Loppnow, Glen Miller, and Jan Winget. Also present: Sara Swanson, Library Director

Comments by Citizens Present None

The minutes of the March 12, 2025 meeting were approved on a motion by Winget, seconded by Kovach. Carried.

The March Income and Operating Report and Balance Sheet were presented and reviewed. Swanson stated she spoke with the Village Treasurer about the Balance Sheet; the auditors will be working on the accounts the week of April 21. Winget moved to approve the Income and Operating Report, seconded by Bernstein. Carried.

The vouchers for April were presented and reviewed. Winget moved to approve the vouchers, seconded by Kerznar. Carried.

Old Business

The Ad Hoc Committee met on April 3. Bernstein moved to approve the decision statement the committee wrote, seconded by Winget. Carried.

New Business None

Village of Union Grove Board Representative Report None

Library Director Report

*Library Board*

~Sadly, this is Mary Kovach's last meeting as a Library Board Trustee. Her first meeting as a Trustee was December 9, 1998. Thank you, Mary, for your 26 years of dedicated service to the library. We will miss your wealth of community knowledge and commitment to libraries.

~On March 18, I contacted President Wicklund to recommend Glen Miller be re-appointed for another 3-year term, and to appoint Jan Winget to a new appointment on the Library Board. We will also gain a new Village Board representative to the Library Board; the person is yet to be determined.

### *Grants*

~We received a grant from the SEWI Continuing Education fund. This grant will cover all expenses for me to attend the WAPL Conference (April 30-May 2) in Oshkosh. I'm looking forward to the opportunity to attend various sessions and network with colleagues.

~We received a \$1,000 unrestricted grant from a local family. What a surprise!

### *Facilities*

~I talked to Kyle Cramer, head of Village Streets and Parks, if his crew could take care of our flower beds. Due to their staffing and labor costs, Kyle said they could do a spring cleanup but nothing else. He suggested I contact Milaeger's for a landscape maintenance quote, which I did. The quote did not fit within our budget.

~However, good news! A gardener answered our request via the Master Gardeners volunteer portal. She is working on getting her Master Gardeners certification and needs volunteer hours. I met with her on April 5, and she is eager to take care of our grounds. She will start with a cleanup soon and will do all the new planting and upkeep that our prior Master Gardeners did for us throughout the summer and fall.

### *Prairie Lakes Library System*

~I attended the Racine County Directors meeting on March 20. We discussed creating a new draft for the county's plan of library service. In addition, since county funding is directly linked with physical circulation, we are looking for ways to show the county that we do more than circulate materials. We had the idea to take a particular week and ask all Racine County libraries to keep track of program attendance, new card registrations, and e-resources use.

### *OverDrive*

~A follow-up to a question from our last meeting: can individual libraries purchase OverDrive titles? Short answer: No. The WPLC (WI Public Library Consortium) oversees OverDrive. WPLC has a tiered structure for public libraries: State—Systems-- Libraries; for public schools the structure is: State--School District. This means that purchases are made by the state and library systems, but not individual libraries. However, each system has purchasing power through their Advantage account, so we could suggest the system purchase titles that our patrons request.

### *Outreach*

~On April 4, we hosted the UG Chamber of Commerce's Bagels, Books, and Business event. I talked about resources the library offers for businesses, such as online learning platforms, hotspots, and partnering with businesses for programs. 17 people attended and several attendees registered for library cards. It was a great opportunity for us to showcase the library.

*Misc.*

~The AARP tax prep held its last session on March 29. We offered this service for 9 weeks. 127 people had their taxes filed: 30% were Union Grove residents, 54% were from other Racine County municipalities, 12% were from Kenosha County, and 4% from neighboring counties (Milwaukee, Rock, Walworth & Waukesha).

*Upcoming Programs:*

Story Time—Tuesdays at 10am and 1pm

Homeschool STEAM—Wednesdays at 1pm

April 21 at 10am—Movie: *The Wild Robot*

April 24 at 10am—Medicare Education

April 24 at 1pm—Book Club: *The Ride of Her Life*

April 28 at 1pm—Megan Wells as Eleanor Roosevelt

May 1 at 1pm—Adult Make and Take Craft—plastic bag flowers

May 5 at 10am--Movie: *Coal Miner's Daughter*

May 5 at 3:30pm—Makerspace Monday for Children

May 8 at 10am—Board Games

May 8 at 6pm—Evening Story Time & Craft

The meeting was adjourned at 5:34 pm.

The next monthly meeting of the Graham Public Library Board will be Wednesday, May 14, 2025 at 5:00 pm, at the Library.