

---

**Graham Public Library Board**

**Monthly Meeting Minutes –March 12, 2025**

Vice President Kerznar called the meeting to order at 5:00 pm.

Board members present: Kris Bernstein, Gayle Kerznar, Mary Kovach, Rachel Loppnow, and Jan Winget. Absent: Gretchen Hansen and Glen Miller. Also present: Sara Swanson, Library Director

Comments by Citizens Present Four pre-registered citizens commented regarding their concerns with certain materials in the youth collection: Anne Beeson of 1207 New Street, Union Grove, WI; Yolanda Hall of 2808 Sheard Rd, Burlington, WI; Marilyn Broeske of 131 Walnut Ridge Dr., Union Grove, WI; and Cheryl Birong of 260 Pheasant Run, Union Grove, WI

The minutes of the February 19, 2025 meeting were approved, with one change noted by Bernstein, on a motion by Loppnow, seconded by Winget. Carried.

The February Income and Operating Report and Balance Sheet were presented and reviewed. Winget noted that the Balance Sheet is not accurate. Swanson will follow-up with the Village Treasurer. Winget moved to approve the Income and Operating Report, seconded by Bernstein. Carried.

The vouchers for March were presented and reviewed. Kovach moved to approve the vouchers, seconded by Winget. Carried.

New Business

Swanson read from the library's Collection Development and Maintenance Policy. Swanson also addressed the actions staff have already taken and will take, to address the concerns regarding the youth collection.

The formation of an Ad Hoc Committee was discussed. Winget moved to appoint Bernstein, Grabarec, Kerznar, and Loppnow to the committee, seconded by Loppnow. Carried.

Village of Union Grove Board Representative Report The upcoming election is April 1.

Library Director Report

*Staff*

~Our new Circulation & Adult Services Assistant, Melanie, started February 24. It's so good to have another staff member, especially one with prior public library experience.

*Grant*

~Exciting news—we have been awarded a \$2,000 grant from the Institute of Electrical and Electronics Engineers. We received \$1,500 already and will receive the final \$500 in a few

months. The grant is to establish a circulating science kit collection for K-12 students. Kits, games, and scientific items have been purchased; we will now work on cataloging and processing for circulation.

#### *Website*

~Under the Resources tab on our website, I added a “Library Board” option. This explains the purpose of the Library Board and the dates and times for all 2025 Board meetings. It will also house the most current meeting agenda, and the most current approved meeting minutes.

~I also added the Request for Reconsideration of Library Materials form to our website, found attached to the Collection Development and Maintenance Policy.

#### *Prairie Lakes Library System*

~The PLLS Board approved a mileage reimbursement grant for directors to attend the monthly directors’ meetings. PLLS will issue a check at the end of the year based on attendance and distance travelled between our library and the location of the meeting.

~PLLS will be sending a letter to hoopla executives regarding their pricing model and how unsustainable it is for member libraries. Hoopla is a pay-per-use online content platform (our average cost is \$2.45 per use, which is pricey). It offers digital audiobooks, movies, music, and e-books. Its appeal is that all content is available on demand whereas Overdrive/Libby often has long hold times. PLLS has been helping each library with the cost of hoopla, however, at our last meeting, the group decided that starting in 2026, PLLS will no longer contribute funds for hoopla, but rather, allocate those funds toward Overdrive/Libby. As such, we may discontinue offering hoopla as our funds are depleted.

#### *Misc.*

~A decision was made in the theft of our materials court case. Restitution was ordered—the library will be receiving \$338.84 (the cost of our stolen materials).

~The WI Extension Master Gardener Program has a new portal for volunteer requests. I submitted the library’s information and our needs; we have not received any interested volunteers, but at least we have made our needs known. I also contacted Kyle Cramer, the Village Streets and Parks Foreman, to ask whether his team could care for our flower beds.

#### *Upcoming Programs:*

Story Time—Tuesdays at 10am and 1pm

Homeschool STEAM—Wednesdays at 1pm

Saturdays, March 15 – 29 at 9am: AARP tax prep

March 13 at 6pm—Story Time Collaboration with Pine Acres

March 17 at 10am—Movie: *Belle*

March 20 at 6pm—Evening Story Time & Craft

March 27 at 1pm—Book Club: *Mrs. Dalloway*

**1215 Main Street  
Union Grove, WI 53182**



**(262) 878-2910  
[uniongrove.lib.wi.us](http://uniongrove.lib.wi.us)**

---

March 28 at 10am—Medicare Education

April 7 at 10am--Movie: *Thelma*

April 7 at 3:30pm—Makerspace Monday for Children

April 10 at 10am—Board Games

April 10 at 6pm—Evening Story Time & Craft

The meeting was adjourned at 5:58 pm.

The next monthly meeting of the Graham Public Library Board will be Wednesday, April 9, 2025 at 5:00 pm, at the Union Grove Municipal Building.