
Graham Public Library Board

Monthly Meeting Minutes –January 8, 2025

President Miller called the meeting to order at 5:00 pm.

Board members present: Kris Bernstein, Gayle Kerznar, Mary Kovach, Rachel Loppnow, Glen Miller, and Jan Winget. Absent: Gretchen Hansen. Also present: Library Director Sara Swanson.

The minutes of the December 11, 2024 meeting were approved on a motion by Winget, seconded by Bernstein. Carried.

The December Income and Operating Report and Balance Sheet were presented and reviewed. Winget moved to approve all financials, seconded by Kerznar. Carried.

The vouchers for January were presented and reviewed. Winget moved to approve the vouchers, including the forthcoming WE Energies bill, seconded by Bernstein. Carried.

New Business

Winget moved to enter into closed session per the provisions of Section 19.85 exemptions (1)(f) of the Wisconsin Statutes, Kerznar seconded. Roll call vote was unanimous. Discussion. Winget moved to return to open session and to approve agreement as discussed, Kovach seconded. Carried.

Village of Union Grove Board Representative Report Jan stated the Village Finance Committee discussed a new roof for the library.

Library Director Report

Staff

~I completed annual reviews for our 6 employees. Each person completed a self-evaluation; I wrote an evaluation; and then we met to discuss. We talked about strengths, areas for improvement, and goals. All staff are doing well.

~I posted the job ad for a Circulation and Adult Services Assistant on January 3, with a closing date of January 21. As of this writing, we have received 11 applications.

Misc.

~I decided to donate our old Main Street book drop to Aram Public Library in Delavan. They are undergoing a renovation and were in need of a book drop for their temporary location. Since we haven't used the old book drop in over 4 years, I thought this was a great opportunity to help a fellow library.



Upcoming Programs:

Story Time—Tuesdays at 10am and 1pm
Homeschool STEAM—Wednesdays at 1pm
Jan 13 at 10am— Movie: Suffragette
Jan 30 at 1pm—Book Club: The Invisible Hour
Jan 31 at 10am—Medicare Education
Feb 1 – March 29 at 9am: AARP tax prep
Feb 3 at 10am—Movie: Me Before You
Feb 3 at 3:30pm—Makerspace Monday for Children
Feb 6 at 6pm—Evening Story & Craft
Feb 13 at 10am—Board Games

Comments by Citizens Present None

The meeting was adjourned at 6:00 pm.

The next monthly meeting of the Graham Public Library Board will be Wednesday, February 12, 2025 at 5:00 pm, at the Library.